AHRT Minutes

2/19/2016

*In Attendance: Alison Clemens, Kelly Kolar, Lorraine Madway, Robert Riter, Eric Stoykovich, and Helen Wong Smith*

1. Publication working group/subcommittee
	1. Discussion of charge, membership, and funding
		1. Approved “Archival History Roundtable Publication Working Group” as the title of the group; approved the proposal with minor revisions to be completed by RR
		2. Confirmed RR as coordinator of the group and thanked him for his excellent work
		3. RR will add a note about the timeline for the project in the invitation letter
	2. RR will contact Chris Prom to give him a heads up about the formation of the working group
2. Bibliographies
	1. We’ll plan to open it up to contributions from:
		1. AHRT membership
		2. IAART leadership
		3. Identified experts
			1. Everyone will think about experts to contact
	2. KK will draft guidelines for contributing to the bibliography
	3. AC will review list of component groups to see about other relevant groups
	4. LM will continue to work on entries on Spain and will send to everyone (completed)
3. SAA 2016 session
	1. Confirmed that our usual Wednesday evening scheduling is fine; AC will confirm with SAA HQ
	2. Program updates
		1. Possibly add report from publications working group, if completed in time
	3. Chair/moderator update
		1. AC will confirm with Pat Galloway that we’re planning on Wednesday, from 6-7:30; ask her to confirm moderator role
	4. HWS will confirm with Nancy that non-members and non-registered participants can come to present at just our session
	5. Next meeting, we’ll discuss how to promote the session with local schools and libraries
4. Possible collaboration with Issues and Advocacy Roundtable
	1. AC will ask them for a more formal articulation of their plans and how we could help
5. AHRT records are with SAA records – how does this happen? AC will investigate